



**Meeting of the Garin College Board of Trustees
2 April 2019, 5.30pm, W1 off the library
Minutes**

1. Opening prayer/reflection: Markelle Ward
2. Welcome : Nicky

Present: John Maguire, Sarah Binns, Markelle Ward, Justine Butler, Ann Ritchie, John Noble, Lisa Dunn, HP Froeling, Nicky McDonald, Fr Bill arrived 6.20pm.
Apologies: Jenny van Workum

Conflict of Interest/Pecuniary Interest: None

3.	Minutes of previous meeting
	Minutes Accepted Moved Nicky Second Lisa
4.	Matters Arising

5.	Special Topic	
6.	Principal's Report	<p><i>John Maguire</i> Areas of good progress or areas of slippage noted as required.</p> <ul style="list-style-type: none"> • Faculty reports to be presented at Board Meetings: May- Science, Catherine Northage June - RE, Jeremy Cummings July- PE, Scott Healey • Voice of Participation survey results to be used as a guide to develop future sports plan for the college. • Live Reporting – aim to trial Term 2 • Health and Safety Risk Assessment ongoing including researching and reviewing. Needs to identify key health and safety risks to ensure these get appropriate focus. • Carpark – some conflict noted between cars and buses. Principal to consider moving the school sign for better visibility. • Principal provided summary of staff usage 2019 including shared notes from 2019 Confirmed Staffing Entitlement 8/3/2019 <p>Principal's Report Accepted Moved Sarah Second Fr Bill</p>

7.		
8.	Policy Review 2019	2019 Policy Review complete
	Governance Priorities	<ul style="list-style-type: none"> • BOT Operation Review Positive review from Board members from March Meeting • Trustees Elections – Confirmed date of Election as Friday 7 June Moved Nicky Second Ann • Draft submission to the Tomorrow's Schools Review approved by the Board Moved Justine Second HP Froeling • Board accepted resignation of John Pope, noting his almost six years of service Moved Nicky Second Fr Bill
9.	Annual Work Plan	
10.	<p>Committee Reports <i>(attached where indicated)</i></p> <ul style="list-style-type: none"> ▪ Special Character – covered in Principal's Report ▪ Personnel (NAG 3) <i>In Committee</i> ▪ Finance Report (NAG 4) Attached <ul style="list-style-type: none"> Question as to whether Draft Annual Accounts should be approved before the auditor has reported. Decided to delay but if approval necessary before the next meeting the accounts will be emailed out to BoT members for approval. Nelmac has quoted for carpark landscaping <p>Recommendation</p> <p><i>That the Board of Trustees apply to the Garin College Education Trust for \$11700 excluding GST, or less, to replant the bus bay garden and internal carpark garden.</i></p> <p><i>Recommendation Approved Moved Ann Second Nicky</i></p> <p>Finance Report accepted Move Markelle Second Sarah</p> <ul style="list-style-type: none"> ▪ Property Report (NAG 4) covered in Principal's Report ▪ Health & Safety (NAG5) covered in Principal's Report 	

11.	<p>Correspondence For Action: For Official Record: - For Viewing Only</p> <ul style="list-style-type: none"> • Gazette 								
12.	<p>General Business</p> <ul style="list-style-type: none"> • Board Committees – International Strategy – work underway to determine where best to spend the new funding for International Students. Diana Murdoch will make suggestions which will be reported to the next Board meeting. • Hostel – Principal to send thank you to Phil Donaldson on his resignation from the Hostel Trust Nicky moved to accept Markelle’s Hostel report. Second Ann • Finance Report accepted 								
13.	<table border="0" style="width: 100%;"> <tr> <td data-bbox="336 801 1005 862">“In Committee” Business</td> <td data-bbox="1005 801 1406 862" style="text-align: right;">Start Time: 7.05pm</td> </tr> <tr> <td data-bbox="336 862 1005 907"> <ul style="list-style-type: none"> • Signing of minutes for March </td> <td></td> </tr> <tr> <td data-bbox="336 907 1005 952"> <ul style="list-style-type: none"> • Personnel matters </td> <td></td> </tr> <tr> <td data-bbox="336 952 1005 1061"> <ul style="list-style-type: none"> • Stand Down / Suspension Reports </td> <td data-bbox="1005 952 1406 1061" style="text-align: right;">Finish Time: 7.35pm</td> </tr> </table>	“In Committee” Business	Start Time: 7.05pm	<ul style="list-style-type: none"> • Signing of minutes for March 		<ul style="list-style-type: none"> • Personnel matters 		<ul style="list-style-type: none"> • Stand Down / Suspension Reports 	Finish Time: 7.35pm
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