



**Meeting of the Garin College Board of Trustees  
7 May 2019, 5.30pm, W1 off the library  
Minutes**

1. Opening prayer/reflection: Sarah Binns
2. Welcome : Nicky

Present: Nicky McDonald, Ann Ritchie, Jenny van Workum, Sarah Binns, Lisa Dunn, John Noble, Fr Bill, John Maguire, Justine Butler, Markelle Ward

Catherine Northage (HOF Science) 5.30pm- 6.00pm  
Apologies: HP Froeling

Conflict of Interest/Pecuniary Interest:

3.	<b>Minutes of previous meeting</b>	
	Minutes	Moved Ann                      Second    Justine
4.	<b>Matters Arising</b>	
5.	<b>Special Topic</b>	<p>Science Faculty Report – Catherine Northage</p> <ul style="list-style-type: none"> <li>• Stem work – real life experience for students</li> <li>• Steam work – new initiative, group work, enjoyment for students</li> <li>• Literacy focus – vocab and writing using Quiz Live. Using templates.</li> <li>• Effective Teacher Profile - “what works for Maori works for all”. Year 11-13 students have an attempt at a practice assessment prior to sitting real assessment.</li> <li>• Juniors practice revision strategies eg flashcards</li> <li>• Technician time appreciated. Requesting more Technician time.</li> </ul> <p>Nicky thanked Catherine for her report and the science faculty for the excellent results.</p>
6.	<b>Principal’s Report</b>	<p><i>John Maguire</i> Areas of good progress or areas of slippage noted as required.</p> <ul style="list-style-type: none"> <li>• Justine acknowledged the Board support for the O’Shea Shield trip this weekend.</li> <li>• NCEA 2018 confirmed results summary</li> <li>• Faculty Reports 2018 Science HOF reported to Board</li> </ul>



		the nomination forms will be mailed.
<b>9.</b>	<b>Annual Work Plan</b>	
<b>10.</b>	<p><b>Committee Reports</b> <i>(attached where indicated)</i></p> <ul style="list-style-type: none"> <li>▪ Special Character – covered in Principal's Report</li> <li>▪ Personnel (NAG 3) <i>In Committee</i></li> <li>▪ Finance Report (NAG 4) Attached Finance report accepted Moved Markelle Second Fr Bill</li> <li>▪ Property Report (NAG 4 covered in Principal's Report AED Monitor attached to wall outside Admin Block</li> <li>▪ Health &amp; Safety (NAG5) covered in Principal's Report</li> </ul>	
<b>11.</b>	<p><b>Correspondence</b></p> <p>For Action:</p> <ul style="list-style-type: none"> <li>- Waimea 1<sup>st</sup> XV Queensland Rugby Tour Board approves initial planning for proposed trip in April 2020 subject to further details being made available Moved Lisa Second Jenny</li> <li>• For Official Record: <ul style="list-style-type: none"> <li>• Letter re Royal Commission</li> <li>• Notice 1 - Preservation of Documents</li> <li>• Te Ropu Tautoko responding to requests for information and archives access.</li> <li>• Royal Commission Instruction - principals and bot chairs</li> </ul> </li> </ul> <p>For Viewing Only</p> <ul style="list-style-type: none"> <li>• Gazette</li> </ul> <p><b>General Business</b></p> <ul style="list-style-type: none"> <li>• Data protection protocols covered in Principal's report</li> <li>• Risk mitigation/business continuity planning covered in Principal's report</li> <li>• Board Committees</li> <li>• Hostel</li> <li>• Finance covered in Principal's Report</li> </ul>	
<b>13.</b>	<p><b>"In Committee" Business</b></p> <ul style="list-style-type: none"> <li>• Signing of minutes for April</li> <li>• Personnel matters</li> <li>• Stand Down / Suspension Reports</li> </ul>	<p><b>Start Time: 7.00</b></p> <p><b>Finish Time: 7.15pm</b></p>