



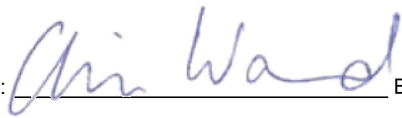
Garin College Board
 Tuesday 29 March 2022, 5.30pm, Zoom Meeting
MINUTES

1.		Opening
		Prayer: Roman
		Present on Zoom: John Maguire, Chris Ward, Selwyn Mason, Matthew McTague, Jesse Sherlock, Roman Birch, Father Seph (left at 6.54 pm) Absent: Dave Ashcroft, Iain Hall Minute Taker: Maree Holland Apologies: Linda Hay, Katrina Taylor Resolved to accept apologies: <i>Moved: Chris Seconded: Roman</i>
2.		Presentations to the Board N/A
3.		Matters for Decision
	3.1	NZSTA Board Elections Laurie has been the Returning Officer for over 5 years, and is up to date with NZSTA and Election Act procedures. Resolved that the Garin Board approve Laurie Gabites as Returning Officer for the Triennial School Board Election, to be held on the common election date of 7 September 2022. <i>Moved: Chris Seconded: Selwyn</i>
4.		Review
	4.1	Progress on Strategic Goals John highlighted the key points of this report: <ul style="list-style-type: none"> ● Discussions held on the staff's wellbeing, as the covid aftermath has taken its toll across our community. There is a sense of unity and strong moral from staff, shown through personal small initiatives (such as meals, baking, peer support) as well as professional structures in place. It was suggested, that during the next round of wellbeing discussions, to have an opportunity to think, discuss and implement what the next step/level is to continue improving staff wellbeing. Also to consider modular training for teachers and restorative practices with a PLD focus. ● The Literacy/Numeracy focus is more specialised this year and has a good level of engagement. We are in a pilot programme for numeracy for NCEA L1 with an implementation focus. Garin College has a mainstream approach, but offers extension opportunities for gifted students and also a class for those needing extra support. It is disappointing that a number of parents have removed their child from this class, mainly due to the desire not to miss out in other subjects. ● 10yr PP: We have the data now and are differentiating between ADW work and the 10yr PP.
	4.2	Finance Report To date, finance is tracking well to budget. The focus is in the background looking at expenditure for 2023. John is confident that the Draft Annual Report aligns with our 2021 year and is now engaged with the Auditors. Ann has resigned from the Finance Committee. The Board acknowledges Ann for her incredibly supportive and outstanding work that she has provided the school over many years. Her replacement is sought either from the Board or from external sources. Resolved that the Board of Trustees approve the Finance Summary for January & February 2022 as presented. <i>Moved: John Seconded: Matthew</i> Resolved that the Board of Trustees approve the Draft Annual Report for the year ended 31 December 2021. <i>Moved: Matthew Seconded: Seph</i> International Report (late addition) Garin College has been granted a placement of 4 international students mid-year, to add to the current 3 students. The Board discussed the benefits and costs and sought reassurance from John that these placements will not impact on the learning of other students. The Board recognized this was an unforeseen opportunity, and that it shouldn't influence our strategy going forward, with the Rethink Project to be presented by D Murdoch to the Board mid-year. Culture is welcomed in the school to bring a diversity of nationalities, which is a dimension we have lost this year. Longer term, we need to have a clear understanding of the impact of additional international students as our roll approaches its maximum. The Board extends their gratitude to Diana for the work she has done to secure these placements. Resolved that the Board of Trustees approve additional funding to recruit international students this year as per

		<p>projected International Student Forecast 2022.</p> <p>Resolved that the Board gives approval for Garin College to take advantage of this unexpected opportunity and go through the process of applying for places for these students to start in 2022. No other students will be accepted for 2022 and the full "Re-Think" Strategy will be implemented for 2023. <i>Moved: Chris Seconded: Roman</i></p>
4.3		<p>Learning, Curriculum & Assessment</p> <p>An inquiry has been undertaken into the attainment of NCEA with endorsement by the Garin Cohort compared to Decile 8 National Data in 2021. Inquiry included review of assessment data, learner and teacher voice on NCEA experience throughout the 2021 year, the outcome of review is informing practice in 2022 to enhance learner awareness of NCEA elements for success and enhanced achievement monitoring in the endorsement band. In 2021 student achievement in NCEA Level 1,2,3 and UE is well above Decile 8 National Data. In 2021 all year 11 learners will engage in a study and mentoring programme to be delivered through the Y11 study classes. This programme</p>

		<p>is focused on developing learner capacity to meet the diverse needs of learners engaged in learning and assessment for NCEA.</p>
4.4		<p>Health & Safety</p> <p>First H&S meeting to be held on Thursday 31 March 2002, focussing on assurance work with SchoolDocs and on the new policies.</p>
4.5.1		<p>Property and Grounds – EWIS (Emergency Warning & Intercommunication System)</p> <p>Control Systems Nelson's report shows that the amplifiers are overloaded, so the EWIS system to be addressed by the end of the year. This alarm system is used in all the classrooms, so John is confident it is not a hazard. Quotes are now being sought, required for BWOF at year end.</p> <p>Property EPMP (Essentials Property Maintenance Package)</p> <p>The Property Committee received these drawings last week and now seek approval from the Board. The Architect's opinion is not to put shelter on existing buildings due to traffic areas and cost effectiveness. Protection from the elements is the main priority and a result of the conducted surveys on school needs. This project must be approved by APIS by August 2022, or we will lose the \$316k funding. It has been estimated that this project will fall within budget.</p> <p>Resolved that the Board confirm approval of the concepts, as presented 4.5.2, to enable Architect Gerard McDonnell to progress the project through all necessary design stages, subject to the oversight of the Property Committee. <i>Moved: John Seconded: Matthew</i></p> <p>Resolved that the Chair requested the meeting to be extended by 15 minutes. <i>Moved: Chris Seconded: Roman</i></p>
4.6		<p>Principal's Report – documented as read</p> <p>Noted that the Uniform is currently under review and considering a proposal with NZ Uniforms. Resolved that the Board receives the Principal's Report: <i>Moved: John Seconded: Selwyn</i></p>
4.7		<p>Hostel Trust Update- verbal</p> <p>Linda Hay has been elected Board Representative on the Hostel Committee.</p> <p>Building costs have increased significantly so the new hostel build has been put on hold.</p>
4.8		<p>Educational Trust Update – Work in progress.</p>
4.9		<p>Student Representative Update – verbal report from Jesse</p> <p>Student engagement is good. Most students are complacent about the covid rules now and looking forward to the removal of the mandates. Shave for a Cure is on 13/4/22 and donations currently above \$11k. The Chair encouraged the Board to donate towards this worthy cause.</p>
4.10		<p>Staff Representative Update – verbal report from Roman</p> <p>Staff are positive. Noticeable interruptions of covid. The Board acknowledged the incredible work the staff has achieved through this covid period.</p>
4.11		<p>SchoolDocs (Policies under review)</p> <p>One policy that the Board has to do is the safety management system - to be completed by at least one member by the end of Term 1. We will need to do regular assurances of the policies that are up for review.</p>
5.		<p>General Business</p>

6.		Public Excluded Section: (Confidential Minutes maintained separately) In 7.44 pm Out:7.52 pm
7.		Administration
	7.1	Confirmation of previous Minutes Resolved to accept February 2022 Minutes as a true and accurate record. <i>Moved: Chris Seconded: Jesse</i>
	7.2	Matters Arising from previous Minutes <ul style="list-style-type: none"> ● Clarify the issue of unbudgeted contingency requiring ADW approval relating to #5: Principal Delegations - <i>WIP</i> ● Schedule an additional strategy session - <i>completed</i> ● Confirm if we can see all Board Member's comments in SchoolDocs - <i>completed</i> ● Clarify our H&S Policy conditions on drone usage - <i>completed</i> ● Report NCEA results at the next board meeting - <i>completed</i> ● Reminder to get feedback to John by Friday on #10: Charter/Strategic Plan. Chris to circulate a resolution by email to adopt the recommendations – <i>completed</i>
	7.3	Identify Agenda Items for next meeting
	7.4	Correspondence
8.		Meeting Closure 7.53 pm
		Closing Prayer: Jesse

Signed:  Board Chair Date: 24 June 2022 022 Meeting Dates: 1. 22 Feb, 2. 29

Mar, 3. 31 May, 4. 28 June, 5. 30 Aug, 6. 27 Sept, 7.15 Nov, 8. 15 Dec