Garin College Board
Tuesday 24 March 2024, 5.00pm
MINUTES
5:00pm - 5:40pm Health and Safety Walk

Opening Prayer	Nadia Hay 5:43pm
Health & Safety walk	• Update Health and Safety workers at Garin poster in staffroom. • Teacher's workroom - electricals/daisy chaining to be tidied up
Welcome/Introductions	• John shared 2024 schedule for fire drills, earthquakes and lockdowns
Present/Apologies	**Attendance:** John Maguire, Matthew McTague, Angela Osborne, Ros Allen-Hall, Natalie Ogden-Bell, Craig Maxwell, Rosa Capstick, Nich Campbell, Ngaia Richardson, Nadia Hay (5:40pm), Sarah Rankin (5:49pm) **Minute Taker**: Bridget Scaife **Apologies:** Nil **Conflicts of Interest:** Matt McTague, Sarah Rankin, Natalie Ogden-Bell - O'Shea Shield funding application
Minutes of Previous Meeting	Resolved to accept the February 2024 minutes of the meeting held Tuesday 20 February 2024 as true and accurate records. *Moved: Matthew Seconded: Craig*
Matters Arising from Previous Meeting	*Action carried over: School Docs Induction for Rosa (and anyone else who needs it) - (Rosa, Jeremy)* *Nich may have conflict of interest re being on Trust Board, Ros will speak with John Pope and report back on legalities (Ros)* *Action carried over: Email Hostel trust chair (cc John and Ros) inform that you will be reporting to the Garin College board - 2024 (Angela)* *SchoolDocs order of review agreed upon*
Presentations to the Board	*Nil*
Matter for Decision	<u>That the board accepts the business case for the Cloud Migration & IT Support</u> • Proactive deliberate action is urgently required around aging infrastructure. • Maintenance included - under a different model to the current system. • Implications for BYOD discussed. • Cyber security will be far superior with cloud migration. • Presiding Member thanks John, Ben, and Matthew for their work on this huge project <u>That the Board agree to the Club Garin Resolution to apply for funding</u> **Accommodation in Napier for O'Shea Shield** *Unanimous Approval* **Van Hire in Napier for O'Shea Shield** *Unanimous Approval* **Kapa Haka Uniforms shortfall** *Unanimous Approval* • Board acknowledged thanks to Ngaia and Bruce Richardson for leading these applications. <u>That the board accepts the Strategic Plan & Annual Implementation Plan 2024-2025</u> • Excellent work acknowledged; Board agreed to accept it the plan. • Delegated Ros to sign on behalf. <u>Analysis of Variance 2023 (moved to May 14 Meeting)</u>
Matters for Information	**4.1 Progress on Strategic Goals 2023**
	4.2 Finance Report • <u>That the Board approve the Finance Summary to 29 February 2024 as presented</u> • <u>That the Board review and approve Cloud Migration Business Case and associated contract with PC Media.</u> • <u>That the board approve delegation to John to sign the contract with PC Media.</u>

	Unanimous Approval
	4.3 Learning, Curriculum & Assessment ● The new report template is integrated with focus of new strategic plan. ● Faculty Report Feedback requested from the Board. ● Suggestion to have a HoF presentation evening before the end of Term 2. Sarah and Nich to prepare a plan for evening logistics. <u>Faculty Report Template 2024 - board confirmed reporting mode.</u> **4.3.2 Provisional School Leavers Report 2023** ● No concerns
	4.4 Health & Safety
	4.5 Property and Grounds ● New classrooms progressing ● Ground prep to start as soon as possible, Mauri stone & Cairn will be lifted and resettled - being led by Tangata Whenua ● Gym remediation being looked at currently. ● Te Wharemaru being considered for Architecture Awards
	4.6 Principal's Report ● Roll is holding up, fluctuating evenly up=down / International roll stable ● Pasifika Lava Lava, moving along at a great pace being led by both Reagan Hannah and Matua Richy (in place by Term 3) ● Mobile Policy and procedures will be in place by Term 2 ● Detailed attendance data shared
	4.7 Cultural Committee (scope) <u>That the board approve the scope of the Cultural Sub-committee as presented from the meeting Monday 4 March 2024</u> *Unanimous Approval*
	4.8 Hostel Trust Update ● Hostel policy aligns with school policy with respect to new students. ● Discussion re design, finance of joint collaborative space. ● In the interests of the college to get a shared vision around hostel expansion ● Hostel Manager invited the committee to have shared meal with the boarders
	4.9 Student Representative Update ● Senior Noho Marae, Opening Mass (exciting especially for house leaders) ● YCL leaders had a great day out in Motueka. ● Yr. 9, 10 and 11 Journeys completed and successful. ● Academic colours - many awards ● House sports day, lots of fun ● Multiple Inter House events, eg pie day
	4.10 Staff Representative Update ● Literacy and Numeracy groups meeting relatively frequently. ● Tapasa (Tatai Aho Rau) PLD has had good response, lots of staff signed up ● Four different school camps, thank you to Markelle. ● House sports day - fun for all ● Year 13 students and house leaders especially great this year ● John Parsons cyber safety presentation (C21) Tuesday 2 April 6:30pm-8:30pm 15 minutes added at 7:30pm (7:45pm)
	4.11 SchoolDocs ● Reviewed as expected.
General Business	
In Committee	**Time in:** 7:36 pm **Time Out:** 7:47 pm
Administration	**7.4 Correspondence** ● Taken as read. Ros made special mention to John - thank you for your work and enjoy your sabbatical.
Meeting closure	Prayer: Craig Maxwell Closed: 7:57pm
	This meeting's evaluation complete.
Next Meeting Date	Tuesday 14 May

Signed: ______________ Presiding Member Date: 140524

ACTION POINTS:

School Docs Induction for Rosa (and anyone else who needs it)	*Jeremy (carried over)*
Email Hostel trust chair (cc John and Ros) inform that you will be reporting to the Garin College board - 2024	*Angela (carried over)*
Nich may have conflict of interest re being on Trust Board, Ros will speak with John Pope and report back on legalities	Ros
Update Health and Safety workers at Garin poster in staffroom	Bridget
Inform Insurance Company around external IT contract.	John
Sign PC contract (with board approval)	John
HoF reports to be reviewed/shared with Board	Sarah
Model to be created around HoF presentation meeting	Nich and Sarah
Summary of provisional school leavers report to be provided	Jeremy
Include information in the newsletter around the moving of the Māori stone and Cairn	John
School Docs review	All board
Matters for Decision moved to end of Agenda (6 - before Administration/General Business) Board Task Check List Term 2	Bridget

2024 Meeting Dates: 1: 20 Feb, 2: 26 Mar, 3: 14 May, 4: 25 June, 5: 6 Aug, 6: 17 Sept, 7:5 Nov, 8: 12 Dec