



Garin College Board

Tuesday 14 May 2024, 5.28pm

MINUTES

Opening Prayer	Nich Campbell
Welcome/Introductions	Jeremy Marshall (Acting Principal)
Present/Apologies	Attendance: Jeremy Marshall, Matthew McTague, Ros Allen-Hall, Natalie Ogden-Bell, Rosa Capstick, Nich Campbell, Ngaia Richardson, Nadia Hay, Sarah Rankin (left 7:16pm) Minute Taker: Bridget Scaife Apologies: Angela Osborne, Craig Maxwell Conflicts of Interest: Nil
Minutes of Previous Meeting	Resolved to accept the March 2024 minutes of the meeting held Tuesday 24 March 2024 as true and accurate records. <i>Moved: Natalie Seconded: Matthew</i>
Matters Arising from Previous Meeting	• <u>HoF reports</u> planning shared with the Board • Template to be rolled out 2024 • Idea of having a Board buddy & Board/HoF's evening for 2024 appealed to HoF's
Presentations to the Board	<i>Nil</i>
Matters for Information	4.1 Progress on Strategic Goals 2024 • W3.1 Mana Enhancing Model discussed - individualised bespoke intervention for high needs students • W3.2 Attendance letters to be finalised, time frames requested by the Board • A2.2 Literacy and Numeracy teachers volunteer groups - verbal update
	4.2 Finance Report • <u>That the Board approve the Finance Summary to March, 2024 as presented</u> • 2023 Draft Annual Accounts <i>Unanimous Approval</i>
	4.3 Learning, Curriculum & Assessment • 2023 Final School Leavers Report shared and discussed • Summary to be shared at 25 June meeting - Jeremy
	4.4 Health & Safety • Report discussed
	4.5 Property and Grounds • ADW Priority One Upgrades • ADW Building works • ADW Future works • Cyclical maintenance
	4.6 Principal's Report • Attendance challenges as shown in data • Collegial atmosphere over last 2.5 weeks noted • Corequisites impacting schools significantly • Busy school calendar, wide variety of activities and events for students • Student leader culture strong
	4.7 Cultural Committee (scope) • Inaugural Cultural Celebration Day was a wonderful display of pride • Big student turnout for Kapa Haka (Funding application for uniforms submitted) • Matariki Hangi will go ahead again for 2024 • Whanau Hui well attended • Desire for bi-lingual signage to be finalised as soon as possible
	4.8 Hostel Trust Update • Moved to next meeting

	4.9 Student Representative Update - Cloud Migration was challenging as coincided with end of term assessment - Cultural Celebration Day - unifying event and especially great for Pasifika representation - Queen Elizabeth Sports Exchange went well - Mahi Toi preparation has begun so anticipation is building
	4.10 Staff Representative Update - Lack of space makes conducting PLD and hosting difficult - Some teachers teaching in seven different classrooms within 2 week period - Additional pressure on staff now the new curriculum is being reconsidered at government level - Kapa Haka Nationals coming up - huge event for Nelson - Uniform communication on website is being refined and reworded
	4.11 SchoolDocs The Board requires assurance that the school complies with the policies for review as per the 2024 SchoolDocs Review Schedule, that policies are up to date and the appropriate actions have been taken. Added 15 minutes at 7pm - 7:15pm
General Business	Ratification: eResolutions: <i>Ratified</i>
In Committee	Time in: 7:03pm Time Out: 7:06pm
Matter for Decision	5.1 - That the Garin College Board supports the request to allow FENZ use of the Gym, Te Wharemaru, and car park if the FENZ building in Richmond is rendered unusable in a catastrophic event with the following provisions: - If the College is still operable and students / staff could be around but the FENZ building is not, the College is not an option for H&S reasons. - No Koha would be requested, but any damage to our buildings / carpark attributable to FENZ would be paid for by FENZ - The Gym would become part of Civil Defence's checks before opening it to FENZ (structural engineering checks etc) - That the Garin College Board delegate authority to the Principal to make the decision if FENZ can use Garin College's facilities and for how long in the event of an emergency - That the Garin College Board delegate the authority to the Principal and the Business Manager to sign a MOU with FENZ and Civil Defence <i>Unanimous Approval</i>
Administration	8.2 Correspondence Taken as read
Meeting closure	Prayer: Natalie Ogden-Bell Closed: 7:19pm
Next Meeting Date	Tuesday 25 June

Signed:  Presiding Member Date: 26 06 24

ACTION POINTS:

Email Hostel trust chair (cc John and Ros) inform that you will be reporting to the Garin College board - 2024	Angela (carried over)
Trust Board representation. John Pope - legalities - discuss further (no solutions yet)	Ros (carried over)
Inform Insurance Company around IT contracting	Ben
2023 HoF reflections and new report template to be shared with the Board	Sarah (Nich in support)
Strengths and Challenges pulled from current reports to be shared on Board/HoF's evening	HoF's

Three date and time possibilities to be given to Board for the Board/HoF's evening	Sarah / Nich
W3.2 Attendance letters to be finalised	SLT
Action Plans and Medicine Authority processes to be reviewed	Health & Safety Committee
Bi lingual signs to replace English signs as they are replaced or new sign's installed	Supported as a Board
Staff morning tea (thank you and appreciate working with the building and space challenges this year) - 2 weeks following morning tea send letter of thanks to staff	Ros / Bridget
Uniform refinements paper to be presented to the Board	Sarah/Trudy
School Docs (to be reviewed) added to Agenda and reviewed as a group in meeting	Bridget
Need another Proprietors Rep (could potentially represent the board on GCET)	PARK
Update Annual Plan on the website	Bridget

2024 Meeting Dates: 1: 20 Feb, 2: 26 Mar, 3: 14 May, 4: 25 June, 5: 6 Aug, 6: 17 Sept, 7:5 Nov, 8: 12 Dec

