



Garin College Board

Tuesday 5th November 2024, 5.30pm

MINUTES

Opening Prayer	Angela Osborne
Welcome/Introductions/Farewell	Katrina Rowley; Office Manager and Board Secretary Ben Gray; Student Representative Thank you to Rosa Capstick for her service as Student Representative, letter of acknowledgement read by Principal Brief introduction given by all.
Present/Apologies	Attendance: John Maguire, Matthew McTague, Angela Osborne, Natalie Ogden-Bell (arrived at 5.34pm, Sarah Rankin, Craig Maxwell, Nadia Hay, Nich Campbell, Ngaia Richardson, Ben Gray, Rosa Capstick (left at 5.38pm) Education (school board regulations 2020) Clause 13 Quorum. No business may be transacted at a meeting of the board unless more than half the board members holding office are present. Quorum reached. Minute Taker: Katrina Rowley Apologies: Ros Allen-Hall (Presiding Member) Acting Chair: Matthew McTague due to Ros Allen-Hall being absent Conflicts of Interest: No
Minutes of Previous Meeting	Resolved to accept the September 2024 minutes of the meeting held 17th September 2024 as true and accurate records. <i>Moved:Natalie Seconded:Sarah</i>
Matters Arising from Previous Meeting	All action points have been completed successfully, reflecting strong follow-through and commitment to addressing key areas.
Presentations to the Board	Nil
Matters for Information	4.1 Progress on Strategic Goals Progress on Annual Plan Principal advised things are moving positively across all roles, with good engagement and progress being made. A good number of staff and students are engaging in professional learning and development (PLD), which is contributing to overall growth. Competency among teaching staff has risen, particularly in their work with the Pacific community, which is a notable strength. In comparison to other schools in Nelson, Garin's attendance rates are comparable. However student attendance rates Year 9 -13 remain a concern. Strategy to lift attendance rates continues to be a priority. Miraka Norgate has gifted the name Te Mauri Tapu ("The Sacred essence/principal of our faith and life. The source of our emotions.") to the new classroom block. The classroom block will be primarily used for religious instruction. 4.2 Finance Report The Board approved the Finance Report to August/September 2024 as presented <i>moved Angela seconded Nich</i> 4.2.1 Board Financial Report <i>moved Craig seconded Natalie</i> 4.2.2 Budget Cash Flow As the 2023 audit has been finalised Solutions & Services have provided a full budgeted statement of financial position & statement of cash flows extracted from the Board approved operating & capital budgets for use in the 2024 annual accounts. We acknowledge that these reports are prepared post 2023 audit finalisation to ensure accuracy and usefulness in the 2024 annual accounts. On this basis the Board approves the use of these documents in the 2024 annual reports. <i>moved Natalie seconded Angela</i>

4.2.3 Budget Summary

4.3 Learning, Curriculum & Assessment

Principal report noted NCEA prediction data showed year 11 and year 13 projected to be at or above NZQA National Standards. Year 12 prediction results are below NZQA National Standards.

4.3.1 Inclusive Education Report

Principal summarised the report.

Tracking Confidently: The tracking of progress is being done with confidence, and there are clear signs of improvement, especially with the enrollment transition process.

Identifying Successes: Successes are being clearly identified, particularly in the area of accessing available funding.

Effective Use of Funds: All accessible funds are being utilised effectively to further the education of students, ensuring that resources are being maximized for student benefit.

4.4 Health & Safety

Taken as read

4.5 Property and Grounds

Operational Relevance: Question asked whether the topics (regarding property maintenance/building) are operational and need to be discussed in this forum?

Principal's Response/Plan: Principal will attach a 5-year and 10-year property plan to the next agenda. Plans will be presented biannually moving forward. This will ensure long-term planning and development are regularly updated with the committee.

Principal provided an update regarding student numbers for 2025 and details on new buildings being planned and developed.

4.6 Principal's Report and Special Character

Taken as read

There will be a Paid Union Meeting (PUM) on 25th November. As a result, no classes will be held from 1:00 PM to 3:00 PM on that day.

4.6.1 Everyday Matters T3 report

Taken as read

4.7 Cultural Committee

Verbal report

- Summary of recent cultural events, which have had good outcomes for Garin learners. These events are fostering engagement and providing valuable experiences for students.
- Survey results - working with Principaland Presiding

4.8 Hostel Trust Update

2025 Student Numbers Update:

- Student numbers for 2025 are slightly down compared to expectations.
- A marketing campaign is currently underway to boost enrolments and address the decrease in numbers.
- The girls' hostel is fully booked, indicating strong demand in this area.
- There is a decrease in boys' enrolments, which may need to be further investigated to understand the cause and develop targeted strategies.
- A 5% fee increase is in place for 2025. This increase may help offset some of the financial challenges and support initiatives related to student enrolment.

4.9 Student Representative Update

Verbal report:

- Student leaders for the upcoming year have been announced, which is exciting for the school community.
- Senior student celebrations planned for the end of the year. Preparations for the senior exams and the significance of the Candle Celebration/Mass.
- Mid-day cleaning of bathrooms has been well received and appreciated by students.
- Principal added about the trial of mid-day bathroom cleaning, sharing positive feedback so far.
- Indicators suggest the trial is beneficial, and the Principal working on understanding the costs and financial feasibility to determine if this can be sustained long term.

4.10 Staff Representative Update

Verbal report:

- Tutorials have been a success, with good engagement from students. Teachers are going above and beyond to ensure these tutorials are effective and meet student needs.

	Teachers are excited and looking forward to the new classroom buildings becoming operational.
	4.11 SchoolDocs Board Assurances Document updated for Term 4 Taken as read
General Business	5.1 Board Meeting Dates 2025 The Board is happy with the proposed dates. It was noted that there will be an election next year. 5.2 New Church Site Principal provided some context about the background and history of the letter received by New Nelson Church Exploratory Group. There was a discussion about the possible positives and negatives of the proposal, also in terms of its impact on the broader community. Principal will send a letter of acknowledgement in response, with the tone of being open . The letter will indicate that Garin is open to further discussion and invites the sender to tell us more. <i>moved by Natalie seconded Craig</i>
Public Excluded section	Public excluded section commenced at: 7.06pm <i>Motion that the public be excluded from the following parts of the proceedings of this meeting, namely, Public Excluded Section-Staffing to protect the privacy of natural persons under section 48(1) of the Local Government Official Information & Meetings Act 1987.*</i> <i>Moved:Craig Seconded:Sarah Carried: Unanimous</i> Moved out of public section at: 7.16pm
Matter for Decision	NZSTA requirement to determine closedown period over the summer break As per the Holidays Act, the upcoming holiday break will run from 18 December 2024 to 18 January 2025. <i>Moved Nadia : Seconded:Nich</i>
Administration	8.2 Correspondence Student Representative to Board Election Result Taken as read
Meeting closure	Prayer: Matthew McTague Closed: 7.22pm This meeting's evaluation noted that there was nothing of importance that required immediate action or follow-up. No critical issues or concerns were raised.
Next Meeting Date	12th December 2024

Signed:  **DEPUTY** Presiding Member Date: 12/12/24

ACTION POINTS:

Cultural Committee survey results for next meeting	Ngaia
Letter of reply regarding Church site	John
5-year and 10-year property plan attached to the next agenda	Andy John
School Docs login for Craig	Andy
Acceptance letter of resignation to David Eyre	John

2024 Meeting Dates: 1: 20 Feb, 2: 26 Mar, 3: 14 May, 4: 25 June, 5: 6 Aug, 6: 17 Sept, 7:5 Nov, 8: 12 Dec